FINAL STEPS TO BECOMING A SAINT!
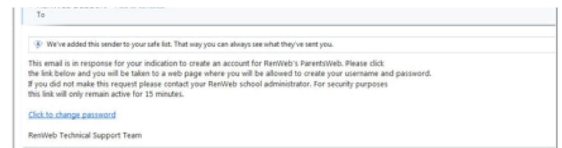
STEP 1: SETUP YOUR PARENTWEB ACCOUNT

WHAT IS FACT'S PARENTSWEB?

FACTS ParentsWeb is a private and secure parents' portal that allows parents to view academic information specific to their children, while protecting their children's information from others. You can see your child's grades, attendance, homework and conduct, as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer.
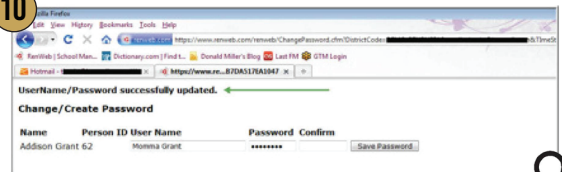
INSTRUCTIONS

1. First, make sure that the school has your email address in FACTS.
2. Next, go to **www.factsmgt.com** and click **Parent Log in.**
3. Click **FACTS Family Online.**
4. Type your school's **District Code - SHL-AR.**
5. Click **Create New ParentsWeb Account.**
6. Type your email address and an email is sent to you *(#6)*.
7. Click the **Click to change password** link. The link is valid for 30 minutes.
8. web browser displays your Name and FACTS ID.
9. Type a **User Name**, **Password** and **Confirm** the password.
10. Click **Save Password**. A message displays at the top of the browser, **"User Name/Password successfully updated"** *(#10)*.
11. You can now log into ParentsWeb using your new User Name and Password.

STEP 2: TUITION PAYMENT SCHEDULE SELECTION

You will receive an invitation via email from FACTS to set up a tuition payment plan. Once you receive this email, you will have 48 hours to set up your payment plan. If you have any questions, please contact Chrissy Avey in our Business Office at chrissya@shilohsaints.org or 479-725-4160.

STEP 3: SUBMIT ENROLLMENT FEE IN PARENTS WEB

To finalize your student's enrollment, please login to your newly created ParentsWeb account to pay your one-time $300 New Student Enrollment Fee which will be billed to your family account. Once this step is complete, you are officially a SHILOH SAINT!

IT'S A GREAT DAY TO BE A SHILOH SAINT!